

## Hello Vendors,

It's that time! We have started gearing up for the 4<sup>th</sup> Annual Cotton Blossom Festival, November 2<sup>nd</sup>! We are so grateful for how last year's festival turned out and that is in part thanks to each of you that participated. The music, food, and all the shopping came together and made for a great day. We wanted to give our past vendors a chance to sign up before we posted this year's application publicly. As always, we are looking for all sorts of arts and crafts. Unique items, from woodworks to aprons, from metal craft to paintings. And of course, food trucks. Attached to this pdf you will find a copy of this year's application and vendor guidelines. Please be sure to read all the way through and please do not hesitate to contact us at <a href="mailto:historicaltwincity@gmail.com">historicaltwincity@gmail.com</a> with any questions you may have. One change you will notice this year is an application/entry fee. As the festival has grown, the demand for vendor spots has also grown. The fees will help us to regulate vendors who are more serious about participating. However, all fees will be going to a good cause, as they will be used to help fund the Twin City Mayor's Christmas Toy Drive. For our nonprofit participants (churches, veterans groups, etc), you may qualify for free entry. Please inquire before applying and we will be glad to help. We look forward to hearing from each of you and cannot wait to see everyone in November!

Cotton Blossom Festival Committee



## Saturday, November 2, 2024

9:00 A.M. - 3:00 P.M.

We are seeking vendors for the 4th annual festival!!

Vendor Application Fees (Circle one) \*Nonprofits(churches, clubs)-Free

\*\*Applications Need to Be Returned by October 16<sup>th</sup>\*\*

Checks should be made out to:

**Historic Twin City Ga, Inc.** 

Applications must be mailed to:

P.O. Box 980

Twin City, GA 30471

Or turned in at the Twin City Police Department



## **Vendor Rules:**

- 1. Vendors must provide their own set up and equipment. **No** tents, tables, chairs, water, generators or electricity will be provided.
- 2. Merchandise and storage containers must be kept under the tent and in the assigned space. They cannot impose on neighboring vendors, block aisles, walkways, or sidewalks.
- 3. Booth spaces cannot be sublet to another vendor without approval from the Cotton Blossom Festival Committee.
- 4. The \$25 booth fee is for one space ONLY. If you need more than one space, it will be an extra \$25 per space. Multiple spaces need to be indicated on the application, so that proper arrangements can be made to accommodate.
- 5. Spaces are assigned by the Cotton Blossom Committee on the day of the festival. There is no "holding" or "requesting" certain spaces on the festival grounds.
- 6. Spaces will be assigned when both application and payment have been received. BOOTH FEES ARE NON-REFUNDABLE. All sources will be considered before cancelling the event for weather, etc. Checks and money orders should be payable to <u>Historic Twin City Ga, Inc.</u> ON THE MEMO LINE PLEASE WRITE: COTTON BLOSSOM FESTIVAL.
- 7. The dumping of waste and/or grease is prohibited.
- 8. Booths must be staffed and "open for business" at all times during the operating hours.

 Set up times will be emailed out closer to festival time. We use a block system for setups and each vendor will receive a time block.
 No vehicles will be allowed in the vendor area (parked or in motion) during operating hours.

You must QUICKLY drive to your vendor space, unload your vehicle, go park to designated parking area, THEN return to set up your booth.

PLEASE DO NOT BLOCK THE VENDOR AREA FOR MORE THAN 10-15

MINUTES. ALL VEHICLES MUST BE OFF THE LOT AND STREET AT 8:30 AM.

NO EXCEPTIONS!

- 10. All tents must be freestanding. **DO NOT** drill into the concrete or asphalt. We advise bringing weights or sandbags to keep tent secure.
- 11. The City of Twin City and Festival Committee will not accept responsibility for lost or stolen items, nor loss of profit due to sales.
- 12. Vendors must cease all sales and begin dismantling promptly at the end of the event.
- 13. The Twin City Police Department, Twin City Public Works, and The Cotton Blossom Committee reserve the right to uphold all rules and regulations.
- 14. There will be no breaking down until festival is over. We will have staff on hand to direct tear down times. In case of emergency please find a festival staff member.

## VIOLATION OF THE VENDOR GUIDELINES MAY AFFECT PARTICIPATION I FUTURE FESTIVALS.

If you have any questions, please contact:

historicaltwincity@gmail.com